



KIT INDIA

KALAMS INSTITUTE OF TECHNOLOGY

The Best Progressing Institute of India

Kit India, 2nd Floor, Near Bus Stand, Hoshiarpur

Contact : 9878047098,9356746098



THE BEST PROGRESSING INSTITUTE OF INDIA

101% JOB GUARANTEE

UNNATI

A PROGRAMME FOR RURAL DEVELOPMENT



GET DEFINATE SCHOLARSHIP

UPTO 100%

Tally ERP.9 with Basic Accounts

Duration : 3 Month

1. Introduction of Tally and its features
2. Introduction of Accounts and its types
3. Capital & its Types
4. Introduction of Capital, Drawing, Bank A/c, Profit-Loss, Stock, Expenditure, Income, Gain, Sales Return, Purchase Return, Goods
5. Introduction of Assets and its types
6. Introduction of Liabilities and its types
7. Introduction of Ledger and Groups
8. How to Create & Delete Company in Tally?
9. How to Create Ledger & Group in Tally?
10. How to Display, Alter & Delete Ledger and Group?
11. Rules of Debit & Credit
12. Double Entry System
13. How to maintain Stock (Units, Group & Item)?
14. Multiple Stock
15. HSN/ SAC Code Entry
16. HSN/SAC Detail
17. How to maintain Receipt Entry (F6) in Tally?
18. How to receive by cash and Cheque.
19. How to maintain F5 Payment Entry?
20. How to Paid by Cash and Cheque
21. Loan & Its Types
22. F4 Contra Entry
23. Introduction of Journal
24. F7 Journal Entry
25. What is Sale & Purchase?
26. How to Check Sale/Purchase Register
27. POS (Point of Sale Entry)
28. What is Sundry Creditor and Debtor?
29. Introduction of Vouchers
30. Receipt/ Payment/Journal/Contra Voucher
31. F8 Sale Entry
32. F9 Purchase Entry
33. Introduction of Payroll
34. How to maintain Payroll?
35. How to maintain attendance?
36. Security Control
37. Tally Vault
38. Introduction of GST/SGST/CGST
39. How to Enable VAT & GST
40. How to maintain GST Taxation

41. How to Check GST R1,2,3,4
42. Petty Cash
43. Introduction of Duties & Taxes
44. How to Check Bill wise Entry
45. Configuration of Tally
46. Export Data
47. How to install Tally
48. How to Check Balance sheet
49. How to create balance sheet
50. Introduction of TDS
51. How to enable TDS
52. How to maintain TDS entry
53. What is CST?
54. Introduction of TCS
55. Introduction of FBT
56. Introduction of Service Tax
57. Introduction of Sale Tax
58. Receivable and Payable Entry

Tally ERP.9	2 month	4500
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Tally ERP.9 with Basic Accounts	3 month	6000
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Tally ERP.9 with Business Accounts	6 month	15000
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